Superintendent Notes:

Each year we notify our public of the District’s compliance with Oregon Administrative Rules - Division 22. The information contained in this document helps to affirm the standards for Public Elementary and Secondary Schools as set forth in OAR Chapter 581, Division 22, in the Molalla River School District.

The Board of Education establishes policies that help to keep our district in compliance with state and federal laws and regulations. The superintendent, with approval from the Board, establishes day-to-day procedures aligned with Board policies to keep our district running smoothly for all students and families. This report explains some of the programs and services we provide within our district that assure our alignment with Division 22.

Career Education
OAR 581-022-0405

Career education is infused in various core classes as required by the Oregon Department of Education and the State of Oregon Diploma Requirements. Students are introduced to proper interview techniques, resume writing, job skills, and various career related learning standards just to name a few. Throughout their four years, students are briefly introduced to a variety of career opportunities and the requirements and qualifications necessary to pursue these career strands. Students have numerous opportunities to participate in visits to college campuses, area businesses, and to interact with various professional organizations. Each student’s senior project incorporates their work with CRL’s into a career-focused presentation on a career of their choice. All of this experiences and information is tracked regularly on a Personal Education Profile within the MHS Homeroom structure.

Prevention Education Programs in Drugs and Alcohol
OAR 581-022-0413

The district’s drug, alcohol and tobacco curriculum will be age-appropriate, reviewed annually and updated as necessary to reflect current research. Drug, alcohol and tobacco prevention instruction will be integrated in the district’s health education courses. Students not enrolled in health education shall receive such instruction through other designated courses. At least annually, all senior high school students shall receive such instruction. Instruction shall minimally meet the requirements set forth in Oregon Administrative Rules. Molalla River School District has the following policy in place regarding Prevention Education Programs: Policy IGAB-Drug and Alcohol Prevention, Health Education.
Anabolic Steroids & Performance Enhancing Substances
OAR 581-022-0416, 342.726

Based on Molalla River School District Board Policy IGAEC, a steroid and performance educational plan is in place. The educational plan includes: state standards embedded within the district student health curriculum, district rules in the Molalla River Student-Parent Handbook which is available online for students and parents, and training for all coaches every four years. If you have any questions about our athletic programs feel free to call or email Tyler Kelleher, Athletic Director at 503-829-2355 or tyler.kelleher@molallariv.k12.or.us.

Safety of School Sports - Concussions
OAR 581-088-0421

In accordance with OAR 581-022-0421 Molalla River School District has an evidence based concussion management educational plan in place. All district coaches receive annual concussion management training and must provide documentation of completing the certification. The training our coaches receive is a state-implemented program that abides by OSAA (Oregon School Activities Association) guidelines.

Health Services
OAR 581-022-0705

The district provides an incident prevention oriented health service program for all students. This includes regular training of selected staff in first aid, CPR and regarding specific health management plans. In addition, annual training is provided regarding communicable diseases and blood borne pathogens. The district collects and maintains records regarding immunization and vaccinations as required by law. Screening occurs in early elementary grades for hearing and vision. A school nurse works with special services teams and provides consultation and coordination of services for students who are medically fragile or have special health care needs. All school buildings within the school district have plans for responding to medical emergencies.

Athletics

Athletics play an important role in our educational system, and Molalla River students are gaining valuable learning experiences outside the traditional classroom. Research has shown that students involved in activities have higher grade point averages, lower dropout rates, fewer discipline problems, and are less likely to engage in risky behaviors (drug and alcohol use, smoking, and illegal activity) than students who are not involved in school-related activities.

We encourage students to be involved in a variety of activities throughout the year. In the fall, boys’ and girls’ soccer, football, volleyball, and cross country are offered. In the winter, boys and girls basketball, swimming and wrestling is offered. During the spring, track, baseball, softball, boys and girl’s tennis and golf are available during the spring season.
District Improvement Plan
OAR 581-022-0606
Each school district in the state of Oregon is required to conduct self-evaluations in order to develop and/or update their local district continuous improvement plan. Molalla River School District’s Continuous Improvement Plan (CIP) focuses on excellence in teaching and learning. It was submitted to the Oregon Department of Education and approved for implementation. The development of the CIP is a collaborative review that drives academics the Molalla River School District has in place to monitor growth and foster success for all students.

Assessment of Essential Skills
OAR 581-022-0615
As required, each student is regularly assessed on a number of essential skills as determined by the Oregon Department of Education. Students in grades 3 through 8 are required to submit one or more work samples per grade which has been scored using official state scoring guides in the following subject areas:

- Writing
- Speaking
- Mathematical problem-solving
- Scientific inquiry

High school students must also submit at least one or more work samples in each of the subject areas listed above which fulfills the requirement of students to demonstrate proficiency in the Essential Skills for the purpose of achieving the high school diploma or modified diploma. Students must be able to demonstrate the following essential skills:

- Read and comprehend a variety of text
- Write clearly and accurately
- Apply mathematics in a variety of settings

Molalla River School District adheres to the requirements set forth in the Test Administration Manual to administer, score, manage and document the students’ proficiency in the Essential Skills required to receive a high school diploma or modified diploma.

State Report Cards and Assessments
OAR 581-022-1060, 581-022-0610 and 581-022-0612
In October 2016, the Oregon Department of Education (ODE) released the annual state report card for each district and individual school, as required by state and federal laws. Assessment results and student growth, attendance, rate of test participation in state tests, and graduation rate are some of the types of information included in the reports which are available to the public at www.ode.state.or.us and on the Molalla River School District website at www.molallarivk12.or.us. Paper copies of the report cards are also available on or before January 15, 2016 in the main office at each school.

The state assessment process provides much of the information in the report cards, which is gathered during the assessments. Each year, Molalla River School District administers the Smarter Balanced Assessments in English/Language Arts and Math to all students, unless exempted in accordance with OAR 581-022-0612, in grades 3-8 and grade 11 as well as the OAKS Assessment in Science for students in grades 5, 8, and 11. All assessments are given in accordance with the Test Administration Manual and Test Schedule published by ODE. All persons involved in the testing process are trained and must sign an Assurance of Test Security which is kept on file at the district for one year.

The data from these assessments provides important information to students and parents, as well as teachers, administration and the School Board. Test results are available at each building and like the report cards, assessment results are also posted on the web at www.ode.state.or.us.

Exception of Students with Disabilities from Statewide Assessment Testing
OAR 581-022-0612
All students are required to participate in statewide assessments. Special Education students may be exempted from testing if the parent submits a request for exemption in writing and the request becomes part of the student’s Individual Education Program, as provided by OAR 581-022-0612. House Bill 2655 also permits parents and adult students to annually opt-out of Oregon’s statewide summative tests in English Language Arts and Math by submitting the required form to the school the student attends. The required form must be submitted to your school two weeks prior to the start of testing.
Essential Skill Assessments for English Language Learners
OAR 581-022-0615 and 581-022-0617

Consistent with OAR 581-022-0615, school districts and public charter schools must adopt a policy whether to allow Limited English Proficient (LEP) students who are proficient in math and language arts in their native language to use a language other than English to demonstrate their proficiency in the Essential Skills required for graduation.

The Molalla River School district has chosen to have ELL students demonstrate proficiency in English. At this point, all ELL students have been able to demonstrate proficiency as required for graduation. We will continue to review our policies for effectiveness going forward. OAR 581-022-0617

Exemptions
OAR 581-022-1910

We believe the annual assessment of student and district progress is a vital component of the instructional process as it assures we monitor every student’s progress toward appropriately rigorous achievement levels. While it is the district’s intention to include every student in the Oregon Statewide Assessment Program, it is recognized that a few students may be exempted from this assessment as provided by OAR 581-022-1910.

The District may also excuse students from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the district. An alternative program for credit may be provided.

Molalla River School District has the following policies in place to provide for such exemptions:

- Policy ILBA – Assessment Exemption
- Policy IGBHD – Program Exemptions

Individual Student Assessment, Recordkeeping and Reporting
OAR 581-022-1670

Molalla River School District has the following policies and procedures in place:

- Policy IE: Organization of Instruction
- Policy IGBBC and IGBBC-AR: Programs and Services-Talented and Gifted
- Policy IKF and IKF-AR: Graduation Requirements
- Policy IK: Academic Achievement
- Policy JO and JO-AR: Educational Records

Standardization
OAR 581-022-0807

Molalla River School District has the following policies and procedures in place:

- Policy AE: District Goals
- Policy JB: Equal Education Opportunity
- Policy LGA and LGA-AR: Compliance with Standards

Local District Goals
OAR 581-022-1030

In accordance with OAR 581-022-1030, Molalla River School District has Board Policy AE in place as a directive for maintaining and updating district goals. School principals and site councils review data and set goals annually, making adjustments as necessary to maintain a coordinated K-12 program designed to improve student achievement. School level development plans with measurable goals are reported to the Board and become the basis for measurable district goals.
Diploma Requirements
OAR 581-022-1130 thru 1135

Molalla High School is in full compliance with all Oregon high school diploma requirements. Students have a number of credit options, including passing approved course work, demonstrating proficiency in the subject matter, and taking approved college courses for dual credit. Some students are reviewed as to their need for a modified diploma, based on their individual needs as they relate to the new modified diploma requirements established by the Department of Education. Students who do not meet the requirements for a high school diploma based on their individual needs and education plan may be eligible for an alternative certificate. Please see MHS Curriculum Guide for further details.

Equal Educational Opportunities
OAR 581-022-1140

The district has board policies in place to assure equity, opportunity and education access to all students. Furthermore, the district has policies and investigative procedures regarding harassment and bullying of students by students and staff. For additional information regarding district and building processes, please consult with building principals.

Literacy Instruction
OAR 581-022-1215

All students in grades K-12 are required to participate in age- and developmentally- appropriate literacy instruction using district adopted curriculum. We have also implemented intervention programs in an effort to help our struggling students become proficient readers by the end of third grade. At the secondary level, student schedules are developed to ensure that appropriate courses are taken as required by local and state diploma requirements.

Policies on Reporting Child Abuse
OAR 581-022-0711

Molalla River School District has adopted policies applicable to all school district employees specifying that child abuse by school employees is not tolerated. Furthermore, all school employees must report suspected child abuse to a law enforcement agency or the Department of Human Services as required by ORS 419B.010 and 419B.015 and report suspected child abuse to the employees’ supervisors. All Molalla River employees are trained each year on the prevention, identification and reporting of child abuse under ORS 419B.005 to 419B.050.

District Curriculum
OAR 581-022-1210

Molalla River School District has developed K-12 curriculum which is based on the common curriculum goals and academic content standards for all subject areas. Long-range plans, class syllabi and daily lesson plans reflect the alignment to the standards. MRSD board policies provide the documentation of compliance to Oregon Administrative Rules as each is referenced to reflect the applicable OARs.

Human Sexuality Education
OAR 581-022-1440

Molalla River School District implements a K-12 health curriculum which is based on the common curriculum goals, content standards and state and district policies. Molalla River School District has the following policy in place regarding human sexuality education:

- Policy IGAI: Human Sexuality Education

Media Programs
OAR 581-022-1520

The Molalla River School District provides a coordinated Media Program in each school that incorporates program goals for media instruction for all grade levels and support services.
**Instructional Materials**

School districts have the option of adopting instructional materials in place of or in addition to those adopted by the State Board of Education. Molalla River School District follows the curriculum adoption schedule as defined by the state.

**OAR 581-022-1640**

Following the adoption of instructional materials by the State Board of Education, MRSD selects and adopts materials for each program and course in grades K-12 in accordance with Board Policy IIA and with the National Instructional Materials Accessibility Standard (NIMAS) on a cycle as established by the State Board of Education.

**OAR 581-022-1650**

If a district seeks to postpone regular purchase of state-adopted materials, it shall submit an application to the Oregon Department of Education which shall include:

1. The reason for seeking postponement;
2. The subjects or categories for which postponement is sought;
3. The projected dates for purchase and implementation of new instructional materials which shall not be later than two years from the beginning of the school year following the state adoption;
4. Identification of the instructional materials to be used during the postponement;
5. Assurance that the postponement will not delay future purchases in other subject areas; and
6. Local school board approval of the application and the date of such approval.

Molalla River School District has not postponed adopting curriculum.

**Daily Class Size**

**OAR 581-022-1630**

The Molalla River Board of Education has a goal for the classroom student to teacher ratio. Over the past few years Molalla River School District has been able to lower our average class size by adding more teaching staff. In grades K through 5, the average is 26 students per teacher. The ratio for the junior and senior highs is approximately 27-30 students per class.

**Required Instructional Time**

**OAR 581-022-1620**

Each year Molalla River School District adopts a school calendar that complies with all federal, state, and Department of Education requirements. A copy of that calendar is on file at the district office and on the district website. The calendar is designed to provide each of the grade levels with more hours of instruction time than the state requires. Copies of daily, monthly or yearly schedules are on file at each school or can be obtained at the district office.

**Report on Physical Education Data**

**OAR 581-022-1661**

According to OAR 581-022-1661 the Molalla River School District submits an annual Physical Education Data Report to the Oregon Department of Education. The report includes:

1. The number of minutes of physical education that is provided to students in grades kindergarten through grade 8 each school week in each public school building.
2. The physical capacity of public schools to provide students in grades kindergarten through grade 5 with at least 150 minutes of physical education during each school week and to provide students in grade 6 through 8 with at least 225 minutes of physical education during each school week.
3. The additional facilities required by public schools to provide physical education to students for the minimum number of minutes as described in #2.

**Kindergarten Assessment**

**OAR 581-022-2130**

All kindergarten students who enroll at each of Molalla River School District’s elementary schools during the testing window will participate in the Kindergarten Assessment as directed by the Oregon Department of Education.
Records and Reports

IN compliance with OAR 581-022-1660 Molalla River District provides all records and reports required by the Oregon Department of Education (ODE). The district uses Synergy, a student database program, to compile the data needed to submit to ODE. Student activity funds are obtained and expended in accordance with the law and are reviewed each year by the district auditors. Student education records are maintained in accordance to the provisions of OARs 581-021-0210 through 581-021-0440. In addition, the district is required to work cooperatively with the local education service district in reviewing school district operations and preparing and submitting an annual report to the State Board of Education. MRSD works with the Clackamas Education Service District who serving Clackamas County.

Teacher and Administrator Evaluation and Support/Standards
OAR 581-022-1723, 581-022-1724 and 581-022-1725

Molalla River School District ensures that our system of educator evaluation is aligned with the five required elements of the Oregon Framework for Teacher and Administrator Evaluation and Support Systems which include:

1. Standards of Professional Practice
2. Differentiated Performance Levels
3. Multiple Measures
4. Evaluation and Professional Growth Cycle
5. Aligned Professional Learning

Both teacher and administrator effectiveness are evaluated using the standards adopted by the Teacher Standards and Practices Commission.

Expanded Options

While Molalla River High School provides a broad range of many rich and rigorous course options, we also have a responsibility to provide expanded options to those students who are seeking college credit. We address this goal in several ways. First, many of our high school courses offer dual credit, wherein students can receive both high school and college credit from our local community college (Clackamas CC). Dual credits are available in English language arts, social science, business, CTE, mathematics, science, physical education, and foreign language departments. Students also have access to a variety of Advanced Placement (AP) classes that allow them to earn transferable credit to many post-secondary institutions. Finally, students can take courses directly at Clackamas, taking advantage of a unique partnership between our two campuses that strives to give students additional college credit opportunities. Please see the counseling department for further details. OAR 581-022-1360 and OAR 581-022-1364.
OAR 581-022-1510

Each building in the district has access to school counselors who assist students with their schedule and help them with issues related to adjustment at school. The high school counselors have discussions with students about their post high school plans that can include postsecondary education options, work preferences, college applications, and financial aid processes. School counselors are also responsible for the development of plans for students with disabilities who are not special education students. These plans, called 504 Plans, typically require a physician’s statement and result in an agreement on the part of the district to accommodate the student to access their education.

Another role of the school counselor is to provide information about community resources. Nationally, it has been noted that youth have had a greater need for community mental health resources. Your counselor may be able to help you identify resources available in the community. Often times, which provides mental health services to your student is determined by the type of health insurance your child has. It is a good idea to review your insurance plan or consult with your insurance carrier prior to searching for a private counselor.

For students who are eligible for the Oregon Health Plan, the Clackamas County Behavioral Health can be a provider or referral source. If you have private insurance, call the phone number on the health insurance card in your member handbook for mental health benefits and providers covered for mental health services.

Guidance & Counseling Services
Continued.

If you have no insurance and your child experiences a severe (but not a crisis) mental health issue you may call Marion County Children’s Behavioral Health for information. The number is (503) 588-5352. You may also call your school counselor and inquire about information they may have about low or sliding scale service providers. Please note that school counselors cannot recommend providers, but they can provide you with the information that they have available and you can make your own decision.

If your child is experiencing a crisis that may be unsafe for him/her or other people, call your private counselor if you already have one. If you do not have a counselor/provider, please call (503) 585-4949 or go directly to the Psychiatric Crisis Center (PCC) at 1073 Oak St. SE, Salem, OR 97301, or call 911.

If you would like an overview about issues in this section call Michael Saltore, Special Services Director (503) 829-2359 ext. 7475. For specific questions regarding your student please call the counselor at your school.

Alternative Education Programs
OAR 581-022-1350

For a variety of reasons, some students may not be able to take full advantage of the typical high school setting. In light of this, Molalla River School District sponsors an alternative program through Oregon Outreach based at Molalla High School. Students that are accepted and enrolled participate in a rigorous online curriculum administered by several certified staff members and key support staff.
Talented and Gifted Program

OAR 581-022-1310, 581-022-1320, and 581-022-1330

In accordance with the above listed OAR’s, Molalla River School District has the following policies and procedures in place:

- Policy IGBB: Talented and Gifted Program
- Policy IGBBA and IGBBA-AR: Identification-Talented and Gifted
- Policy IGBB: Identification-Talented and Gifted Students Among Non-Typical Populations
- Policy IGBBC and IGBBC-AR: Programs and Services-Talented and Gifted

The Molalla River School District has an identification practices in place to ensure equitable identification of under-represented student populations. Best practice relies on multiple criteria, including: Multiple sources of information including but not limited to: indicators of student’s cognitive abilities, academic achievement, performance in a variety of settings; interests, creativity, motivation, and learning characteristics & behaviors. Multiple sources of information, such as test scores, work samples, grades, and comments by classroom teachers, specialty area teachers, counselors, parents, and the students themselves. Information is collected over multiple time periods to ensure that students are not missed by “one shot” identification procedures. If you would like to know more about the Molalla River School District TAG program please contact the District TAG Coordinator Kathleen French at Kathleen.french@molallariv.k12.or.us or at 503-632-3290 ext. 7721.

Special Education

OAR 581-022-1310, 581-022-1320, and 581-022-1330

There are approximately 419 students in the Molalla River School District who are eligible for and receive special education services. Services are provided in a variety of settings to meet the least restrictive environment mandates of special education law. Students participate with general education students as determined by the IEP/Placement Team. The following is a summary of some of the programs available to Molalla River students with special needs:

**Special Classes** - A small percentage of our special education students need more structure and/or more time in individualized or small group instruction in order to make educational progress. Molalla River provides the following special programs to meet the needs of these students:

- Structured Learning Centers at Elementary and High School provides small group and individualized instruction to support the needs of students who are not able to fully access and progress in the general education classroom setting and because academic skills are significantly below grade level.
- Supported Behavior Classrooms (grades K-12) serves students with severe/multiple disabilities. Instruction focuses on teaching behavior and self-regulation strategies to better access instruction in the general education.
- The Adult Transitions Program (age 18 to 21) provides focused experiences and instruction in a community setting to develop independent adult living skills for special education students.

**Out of District Classes or Programs** – the District provides a continuum of placement options to meet the needs of students as determined by the IEP Placement Team. Students, who need a more restrictive setting e.g., therapeutic school, are considered for those settings based on their unique behavior and/or social/emotional needs. Students with other needs, e.g., students with hearing impairment/deafness, may be considered to attend the Oregon School for the Deaf.

**Early Intervention Services** – Children, birth to five years of age, who meet eligibility criteria for special education services are provided early intervention services through a contract with Clackamas Education Service District and Molalla River School District. If you have any questions regarding these services or a concern about your child’s education, please contact his or her teacher or you can contact Michael Salitore, Supported Education Director, at (503) 829-2559.
Molalla River School District currently employs 145 certified teachers who instruct students from Kindergarten through grade 12. All of the instructors are certified through the Teacher Standards and Practices Commission (TSPC) which is the agency that grants licenses to educators. At this time, 100% of our teaching staff is highly qualified as defined by the federal government.

All first, second and third year probationary teachers are formally evaluated each year for the first three years while contract teachers are formally evaluated at least biennially. Informal and formal classroom observations happen frequently throughout the school year.

Molalla River School District also employs approximately 91 classified staff. This includes administrative assistants, instructional assistants, cafeteria personnel, and custodial/maintenance staff. These positions vary in hours worked per day, but all positions have a direct impact on the education of the students. All classified employees are formally evaluated within the first 60 days of employment and then annually thereafter by their immediate supervisor. Informal observations occur frequently throughout the school year.

USDA Nondiscrimination Statement

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual’s income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250- 9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Personnel Policies and Procedures

OAR 581-022-1720

Molalla River School District reviews personnel issues and updates school board policies and procedures annually. The Staff Handbook was updated and approved by the Molalla River Board of Education in August 2016. The following are included in the hand-book and in board policies:

- Equal Employment
- Affirmative Action
- Staff Development
- Evaluation Procedures
- Personnel Records
- Employee Communication System

Molalla River School District personnel policies follow all local, state and federal administrative rules, guidelines and laws.

OAR 581-022-1730

The Oregon Department of Education oversees all fingerprint background checks. Once the Oregon Department of Education processes the information, they provide the district with confirmation of status. All Molalla River employees are required to have a fingerprint/background check. All volunteers have a criminal history background check and are not allowed to volunteer until results are processed.

OAR 581-022-0711

Molalla River School District has adopted policies applicable to all school district employees specifying that child abuse by school employees is not tolerated. Furthermore, all school employees must report suspected child abuse to a law enforcement agency or the Department of Human Services as required by ORS 419B.010 and 419B.015 and report suspected child abuse to the employees’ supervisors. All MRSD employees are trained each year on the prevention, identification and reporting of child abuse under ORS 419B.005 to 419B.050.
Operating Policies and Procedures

OAR 581-022-1610

As the year develops so do the policies and procedures that the district uses. The Oregon School Boards Association (OSBA) reviews and updates school policies and sends them to the district for revision, acceptance and adoption. OSBA makes sure that the policies and procedures are current and legally correct before school districts receive their draft form. The Molalla River Board of Education periodically reviews these drafts throughout the year and adopts them accordingly. A notebook of school board adopted policies and a procedure is kept in the superintendent’s office and is available for view by the public. In addition, the district completes an annual report that notifies the public of our compliance with Division 22 standards. This report is posted to our district website at www.molallariver.k12.or.us and is available in paper format in each school office.

Asbestos Management Plans

OAR 581-022-1430

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA) was enacted by Congress to determine the extent of, and develop solutions for, any problems schools may have with asbestos.

On or before October 12, 1988, each local education agency was required to develop an asbestos management plan for each school and submit the plan to an agency designated by the Governor of the State in which the local education agency is located. The schools within the Molalla River School District complied with this regulation.

At least once every six months, after the management plans were in effect, the Molalla River School District conducted periodic surveillances in each building that contained asbestos-containing building materials (ACBM) or is assumed to contain ACBM. Every three years, from the implementation of the asbestos management plans, an accredited asbestos inspector has performed re-inspections of these facilities. The Molalla River School District has had re-inspections performed in 1992, 1995, 1998, 2000, 2003, 2006, 2009, 2012, and 2015. The summer 2015 inspection was performed by PBS Engineering and Environmental from Portland, Oregon. The Local Education Agency (LEA) designees for the Molalla River School District are Frederic Dettwyler and Sean Roberson. Tony Tiano is our Facilities Supervisor.

In the District Office, the Molalla River School District maintains a complete, updated copy of a management plan for each school under its administrative control and direction. The management plans for each school will be made available for inspections to representatives of EPA and the state, the public, including parents, teachers, and other school personnel and their representatives, within five working days after receiving a request for inspection.

Emergency Plans and Safety Programs

OAR 581-022-1420

The Molalla River School District maintains a comprehensive safety program for all employees and students. It includes plans for responding to emergency situations found in our Emergency Procedure Handbook. General safety and accident prevention procedures with specific instruction for each type of classroom and laboratory are revised and reviewed with the Safety Committee with input from all staff. A program with instruction on basic emergency procedures for each laboratory, shop and studio, including identification of common physical, chemical, and electrical hazards is in place. Necessary safety devices and instruction for their use are in each building.

An accident prevention in-service program for all employees is held at the beginning of each school year and may be conducted periodically and documented throughout the year as needed. Documented incidents are reviewed and a plan put in place to eliminate the same incident reoccurring at the monthly Safety Committee meetings. Each student receives age appropriate safety instruction throughout the year.

Regularly scheduled and documented safety inspections are performed to assure that facilities and programs are maintained and operated in a manner which protects the safety of all students and employees. Reports of accidents involving school district property, or involving employees, students or visiting public, as well as prompt investigation of all accidents, application of appropriate corrective measures, and monthly and annual analyses of accident data and trends are reviewed at safety meetings.
Auxiliary Services

Transportation
The district contracts with First Student to provide bus services. First Student transports approximately 1,500 students daily and travels approximately 3,050 miles per day within our 250 square mile district boundary. The buses travel approximately 520,000 miles annually. There are 25 regular routes and 11 special routes. First Student employs 45 drivers, two mechanics, two office staff and one transportation supervisor. First Student and the Molalla River Board of Education’s combined goal is continue to provide a safe and efficient form of transportation for all of the students in the Molalla River School District. OAR 581-022-1530.

Operations/Facilities/Custodial
Our maintenance, grounds, and custodial staff maintain approximately 476,918 square feet of buildings and approximately 179 acres of grounds, around 40 of that requires seasonal mowing and fertilizing. Our buildings range in age from 1925 to 1980, with the last major addition to our high school in 1998. Our main focus this year will be preventative maintenance throughout the district’s buildings and continued work on our deferred maintenance list. It is our goal to provide safe, clean, and efficient facilities for our students, staff and community. OAR 581- 022-1530

School Food Service
Molalla River School District contracts with SODEXO to provide healthy and nutritious meals to our students. The meal programs meet all of the guidelines for participation in the United States Department of Agriculture’s (USDA) National School Breakfast Program (NSBP) and National School Lunch Program (NSLP). The last administrative review conducted by Oregon Department of Education in March 2016 resulted in no significant findings. SODEXO conducts internal quality control reviews and the Molalla River programs always earn high marks.

Complaint Procedures
OAR 581-022-1941
In accordance with OAR 581-022-1941 each school district must establish a process for the prompt resolution of a complaint by a person who resides in the district or by any parent or guardian of a student who attends school in the school district. The process must be in writing and state clearly who within the school district has the responsibility for responding to the complaint. A complaint form can be obtained from the district office or found at our district website under Complaint Procedures: http://policy.osba.org/mriver/KL/KL%20DI.PDF